

DAVID M. WODYNSKI MEMORIAL FELLOWSHIP

Management Assistant Program

**Fast Track Your Future in Local
Government Management**

**APPLICATION
DEADLINE:
FRIDAY,
DECEMBER 2, 2022
2:00 PM PST**

For more information
and to apply go to:
www.longbeach.gov/jobs/map



CITY OF
LONG BEACH



Why Should You Apply?

The City of Long Beach Management Assistant Program is the longest-running nationally ranked municipal management development program in California. The Program offers a unique and fulfilling one-year fellowship consisting of high-priority projects, engaging rotations, and advancement opportunities for career and personal growth — not to mention a built-in network of alumni and events.

Management Assistants Receive:

- Approximate annual salary of \$68,489
- Health, vision, and dental benefits
- Opportunities for hybrid work schedules with work from home resources
- Free bus pass, discounted bikeshare membership, and commuter incentives
- Direct, executive-level mentorship
- Professional memberships and conferences

The City of Long Beach Offers:

- One of the most diverse cities in the nation serving 460,000+ residents
- Designated one of the most bikeable and walkable cities in the U.S. with great weather
- National leader in government innovation, equity, and economic development
- Full-service city with 20+ operational departments

How Do You Apply?

Applicants must have completed the requirements for a Master's Degree in an applicable field such as, but not limited to: Public Administration, Public Policy, Urban Planning, Business Administration, Organizational Leadership, Public Health, or Social Work by June 2023 and must have 6 months of relevant experience.

Application Checklist:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Complete Online Application | <input checked="" type="checkbox"/> Resume and Cover Letter |
| <input checked="" type="checkbox"/> Response to (3) Essay Questions | <input checked="" type="checkbox"/> College/University Transcript |

If you have any questions, please email: ManagementAssistant@longbeach.gov

EQUAL OPPORTUNITY EMPLOYER

The City is an Equal Opportunity Employer and values diversity at levels of the organization. This information is available in an alternative format by request at (562) 570-7457.